



EMS S.21 Subcommittee

Meeting #2 - 2017 – Minutes

Date: June 15, 2017

Chair: Jennifer Amyotte

Location: Infrastructure Health and Safety Association
21 Voyageur Court, Etobicoke

The following is a summary of subjects discussed at the above meeting. Please advise of any errors or omissions.

Attendees:

Members: Jennifer Amyotte (Chair), Roger Mayo, Ian Nash, Chris Stolte, Joel Usher, Wayne Markell, Robert Crossan.
 Observers: Rob Nishman (MoHLTC), Tim Metcalfe (PSHSA)
 Regrets: Mark Etherington
 Facilitator: Craig Lawrie, MOL
 Guests: Juanita Jenkins, MOL

	Topic/ Presenter	Comments/Action Items
	Welcome and Introductions	<ul style="list-style-type: none"> Robert Crossan, Deputy Chief, Region of Waterloo is the new employer representative appointee of OAPC. Members introduced themselves. <p>(Note: current membership list attached at end of these minutes)</p>
1	Approval of Agenda	The agenda for the meeting was approved.
2.	Minutes of previous meeting and action items	<p>Minutes of the previous meeting (March 9, 2017) were presented and accepted. Action items from the previous meeting were reviewed. The following notes on action items were made:</p> <p>With respect to the work of the committee, while it is understood that the primary focus of the committee are “medics”, there are some issues which may affect support and allied staff in an emergency medical service. The terms of reference refer to all workers in the emergency medical services sector and as such certain issues may apply to workers other than medics. (E.g. the guidance note on workplace violence would apply to all workers in a service.)</p> <p>There was a discussion at this time about the title of the subcommittee, and about the terms currently used in the sector – “paramedic”, “paramedic service” etc versus “emergency medical services” etc. The subcommittee agreed that at this time terminology should remain as emergency medical service (EMS) consistent with the terms of reference.</p> <p>Action items related to guidance notes were completed. All of the guidance notes which were in process of completion have been finalized.</p>

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3.	Guidance notes	<p>Guidance notes 6, 7, 8, 9 and 10 have all been finalized and have been released to the sector. These have already been distributed to subcommittee members, and to the HC Committee members; and also posted on the PSHSA website.</p> <p>The subcommittee agreed that guidance notes 1, 2 and 3 which were all originally created in 2010 should be reviewed for updates.</p> <p>Action: Guidance Note #1, “Application of EMS Guidance Notes”. The subcommittee agreed that the content of the note does not need to be changed, however there are some names of organizations and acronyms used which need to be updated. Changes were noted at the meeting. C. Lawrie will make changes and forward the revised note for required review.</p> <p>Action: Guidance Note #2, “EMS Vehicle Occupant Safety”. The subcommittee agreed that the content of the note does not need to be changed, however there are some names of organizations and acronyms used which need to be updated. Changes were noted at the meeting. C. Lawrie will make changes and forward the revised note for required review.</p> <p>Action: Guidance Note #3, “Reducing Diesel Exhaust in EMS Stations”. In addition to some names of organizations and acronyms used that need to be updated, there are other changes that can be made to improve the note. C. Lawrie will make some edits as discussed and forward the note to the subcommittee for review.</p> <p>Action: Guidance Note #5, “Traffic Safety and Worker Visibility. This note was created in 2015. Since the time it was finalized the CSA standard which addresses high visibility clothing (referenced in the note) has been updated. Roger Mayo agreed to look at the note to compare the CSA standard to the content of the note to ensure that it remains consistent with the CSA standard.</p>
4	EMS information note	<p>The short note of introduction and history of the committee which was drafted by Ian Nash has gone through required review and was presented. The subcommittee made a few minor edits. The final version of the note is included with these minutes.</p> <p>There was a discussion about providing further information about the committee by posting minutes. T. Metcalfe confirmed that PSHSA could post minutes of the subcommittee meetings on their webpages. The subcommittee agreed that the past minutes (2016 and 2017 for now) should be posted on the PSHSA webpages.</p> <p>Action: C. Lawrie will forward minutes to T. Metcalfe for posting on PSHSA web pages. Members also requested that all minutes available should be sent to each of the subcommittee members.</p>
5	New Guidance notes – issues for field	<p>The subcommittee reviewed the results of the survey previously sent to the sector in order to assist with the discussion about current issues and planning for future guidance notes. Based on the discussion, it was agreed that the following topics should be considered for guidance notes:</p> <ol style="list-style-type: none"> 1) Synthetic opioids – a separate note specific to concerns related to synthetic opioids and worker health and safety. R. Mayo and I. Nash will work on this. R. Crossan agreed to assist. 2) There was discussion about whether or not PTSD should have a guidance note. The subcommittee agreed to defer this as there appear to be a number of other resources, and the new (currently being finalized) CSA standard on Paramedic

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		<p>Psychological Health and Safety may address some of this too.</p> <p>3) Confined spaces – identified by survey results as a concern - the subcommittee agreed that there are concerns regarding confined spaces, and other spaces which may not be considered confined spaces but may have hazardous atmospheres. W. Markell and C. Stolte agreed to work on this.</p> <p>4) Trenches and excavations – identified by the survey results as a concern – J. Amyotte agreed to do some preliminary work on this topic.</p> <p>Action: Subcommittee members assigned different topics are asked to do some preliminary work with their assigned topics and provide an update at next meeting.</p>
6	Workplace Violence in Healthcare Leadership Table Report	<p>Juanita Jenkins (MOL) provided an update to the subcommittee. The Workplace Violence in Healthcare Leadership Table was initiated about two years ago, and was a partnership that included MOL and MoHLTC. Other stakeholders at the table included Ontario Hospital Association, Ontario Nurses Association, other employer and labour groups and researchers. The focus of the first phase is prevention of violence in acute care, however the work of the leadership table will expand to broader health sector including community care and emergency medical services.</p> <p>Juanita provided an overview of the work of the group. The final report has been released and can be accessed on the internet. Juanita's presentation is attached to these minutes. (Web links for access to the report are found in the presentation attached).</p>
7	MOL Report (C. Lawrie)	<p>C. Lawrie provided an update from MOL (attached to these minutes). Summary:</p> <ul style="list-style-type: none"> - PTSD plans from emergency services were due to the Ministry by April 23, 2017. Plans, or information about plans, are available on a Ministry web site for review. - Accreditation: the prevention office of the MOL is working on a health and Safety Accreditation process. They will be conducting stakeholder engagement, and are willing to come to section 21 committees as part of the process. <p>Action; Craig will invite a representative from the Prevention office to come to next meeting to discuss accreditation.</p>
8	Discussion regarding transport isolettes and stretchers	<p>J. Usher initiated a discussion in order to get feedback regarding concerns from the field – a manufacturer of isolettes has indicated that their equipment may not be compatible with some of the stretchers used. The group members offered some observations about how issues have been managed in other services. Jennifer stated their logistics people examined this and indicated she will provide some follow-up information to Joel.</p>
9	Roundtable (all members)	<p>J. Usher – mentioned that he has heard from some services that have concerns related to equipment used as part of communications systems such call buttons, lapel mics.</p> <p>R. Mayo – described a recent event in his service area that involved a transportation of dangerous goods issue. A good learning opportunity, and he agreed to provide a presentation to the group about it at a future meeting.</p>

	Topic/ Presenter	Comments/Action Items
10	Confirm dates for next meetings and Adjourn	The meeting was adjourned at approximately 2:30 p.m. Next Meeting is set for Thursday September 21, 2017

Dates of other planned meeting:

- Thursday, November 30

Attachments:

- 1) Current membership and contact information:



EMS subcommittee membership list June 2017.pdf

- 2) Introduction to EMS Section 21 Subcommittee:



EMS - Introduction to the Sub-committee 26June2017.pdf

- 3) Presentation on Workplace Violence Prevention in Healthcare Leadership Table:



WVP in Healthcare - Briefing for EMS Subcommittee June 2017.pdf

- 4) Ministry of Labour update to EMS Subcommittee:



MOL update to the EMS Section 21 Subcommittee.pdf